

**Beaver Dam Unified School District
Board of Education Minutes**

Operations Committee Meeting

April 26, 2021

A meeting of the Operations Committee of the Board of Education held on the above date at the Educational Service Center at 5:30 p.m. Board members present in person or virtually: Bev Beal-Loeck, Marge Jorgenson, Tony Klatt, and Joanne Tyjeski.

Dr. White, Director of Human Resources, presented adjustments regarding staff handbooks. The adjustments include consistent and current language post Act 10, emergency school closures and support staff work impact, simplifying layoff language, earning of personal days, compensation for period substitution and substitute shortages. The adjustments were shared with the district Staff Advisory Team, BDEA Leadership, Substitute Teacher Committee, and the Administrative Team for feedback. The updated handbooks will be presented at the regular monthly board meeting in June.

Ms. Malkovich, Director of Business Services, provided the committee with an update regarding Fund 39 debt and payment relating to the referendum approved in 2016. The district completed three separate bond issues and annually levies for funding to pay the annual principal and interest payments. She has been working with the district's financial advisor, PMA, to develop a plan for the district to utilize a debt defeasance strategy in upcoming years using future Fund 39 levy resources. A portion of the Fund 39 fund balance would be placed into an interest-earning escrow account and the interest earned would be used to pay off bond interest/debt each year. This allows the district to continue to pay down the longest-term debt to maximize interest savings and decrease the number of years needed to pay back the existing debt obligation. A lower existing debt obligation could also be beneficial for future bond ratings. A resolution will be presented at the regular monthly board meeting in June.

Mr. Woreck, District Facility and Safety Officer, provided an update and overview of the 5-year facility plan and summer maintenance projects. Due to the increased cost of the Jefferson Elementary School project, some of the facility projects for this year have been delayed or scaled back. He provided information regarding the projects and work for each district building and the year it is planned for completion. He explained that the plan is a living document and it is always looking five years ahead. The plans for the High School athletic fields was shared. The work has started and is scheduled to be completed later this summer.

Mr. Peters, District Assessment and Technology Officer, presented an update on elementary enrollment for the 2021-2022 school year. A group of administrators have been reviewing ways to have elementary students attend their neighborhood schools and balance class sizes across the five elementary schools.

There is no meeting scheduled for May. The next meeting is scheduled for June 28.